

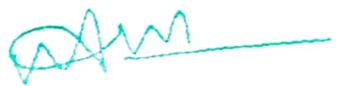
4.4.2. There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms, etc.

Response:

The institute adopts standard established systems and procedures for maintaining the physical, academic and support facilities that are mentioned in the maintenance policy document of the institute. A budget is annually allocated for maintenance of the physical facilities of the institute. There are institute level committees that look after the various aspects of the utilization and maintenance of the physical, academic and support facilities.

General civil maintenance and upkeep of civil infrastructure is carried out at the institute level. Repair and maintenance of laboratory equipments/instruments are initiated by the respective laboratory in charge as and when required. Log books of the equipments are maintained, which indicate the maintenance/repair/calibration of the respective equipments. The classrooms, laboratories, seminar halls and library facilities are utilized regularly by the students for the learning process. Timetables/logbooks indicate the regular utilization of the respective facilities.

The sports facility of the institute is handled by a Physical Education Director and these facilities are made available to all the students of the institute. The electronic surveillance system is well maintained in the campus and the security personnel of the institute is assigned to external agency. In addition, adequate numbers of housekeeping staff are employed to maintain cleanliness on the campus.


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